

Difference between Teams and Chat

Look for your [provisioned team](#) (or create a **class team**) for a group of students with **structured communication and file sharing** (with folder management). The **Class Notebook** will be automatically integrated for individual students to take notes on your class materials.

Use the **Chat** (or create a group chat) for **private messaging and calls** with less structured/formal communication, and file sharing (but **no** folder management).