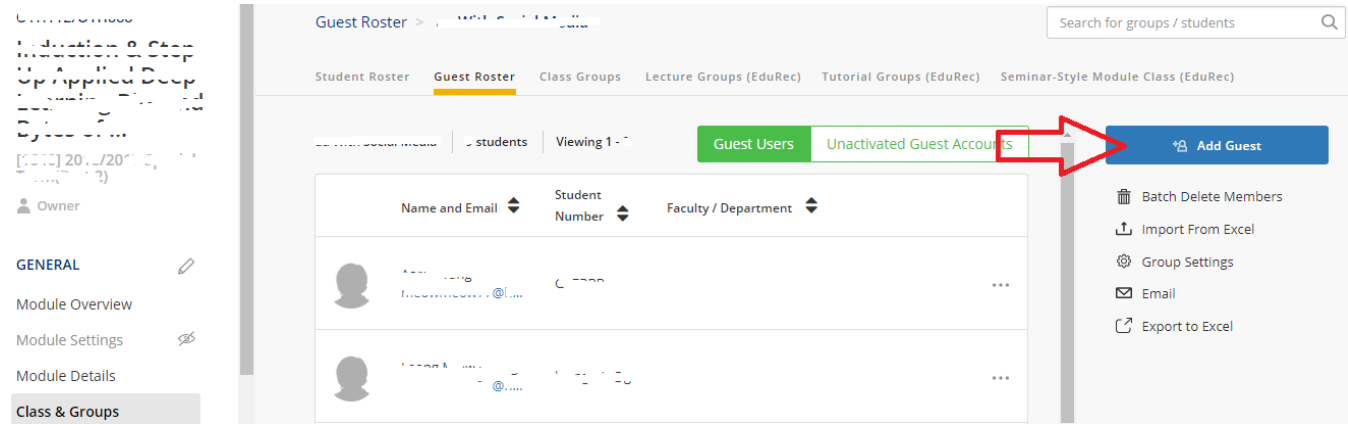


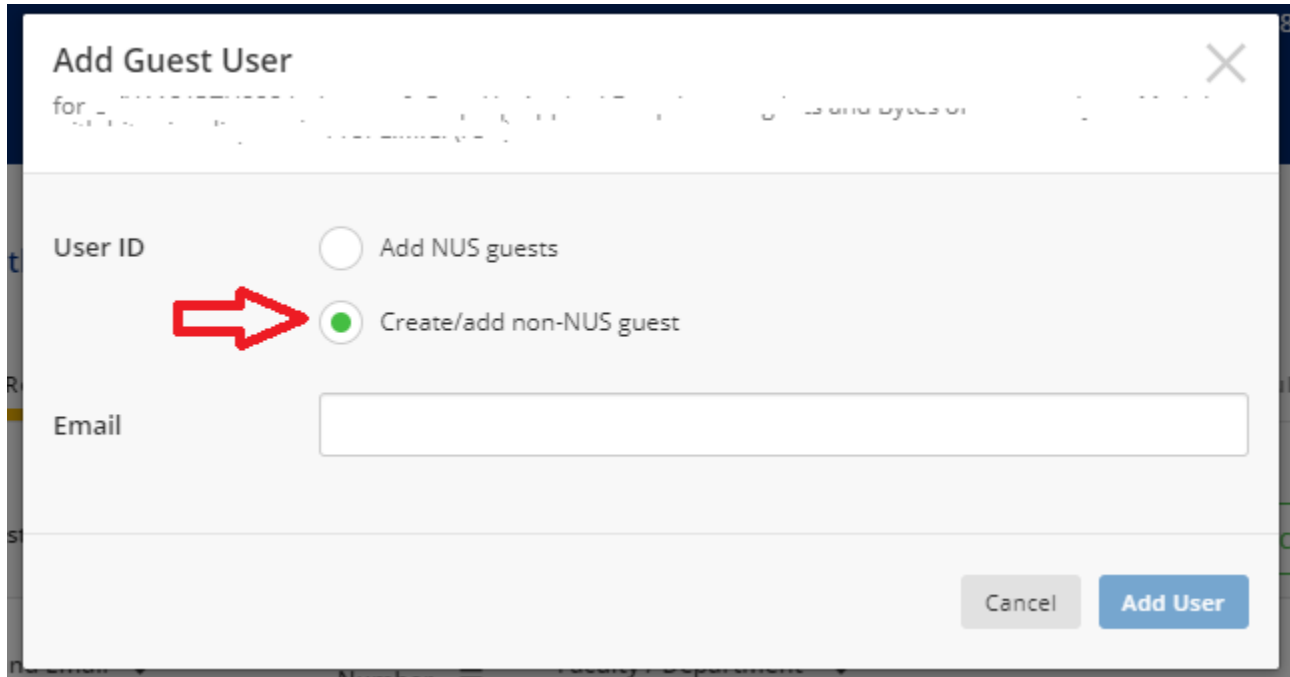
Add non-NUS student into the module

Go into the module. Click on **Class & Groups**. Go to **Guest Roster** tab. If you do not have a guest group. Please create one first.

Click into a guest group. Click on **Add Guest** button.



On the Add Guest User form, click on **Create/add non-NUS** guest. Enter the email address of the non-NUS user. Click on **Add User** button.



Once added, it will appear under **Unactivated Guest Accounts** tab.

XXXXXXXXXXXX

student

Viewing 1 - 1

Guest Users

Unactivated Guest Accounts

You will not be able to manage the access of the unactivated guest accounts unless the users login to activate their account.

Email

mi@th.com

...



The unactivated guest accounts will need to login to activate it. These activated guest accounts will then appear under **Guest Users** tab.