
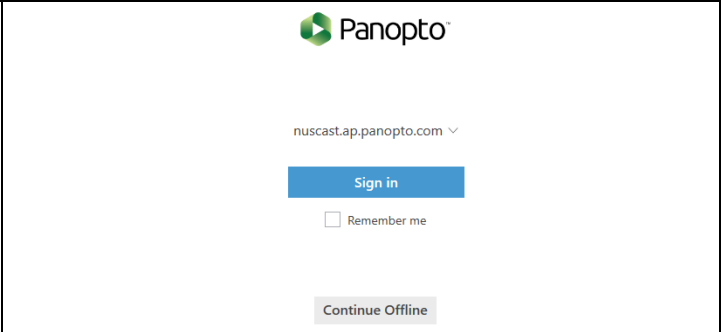
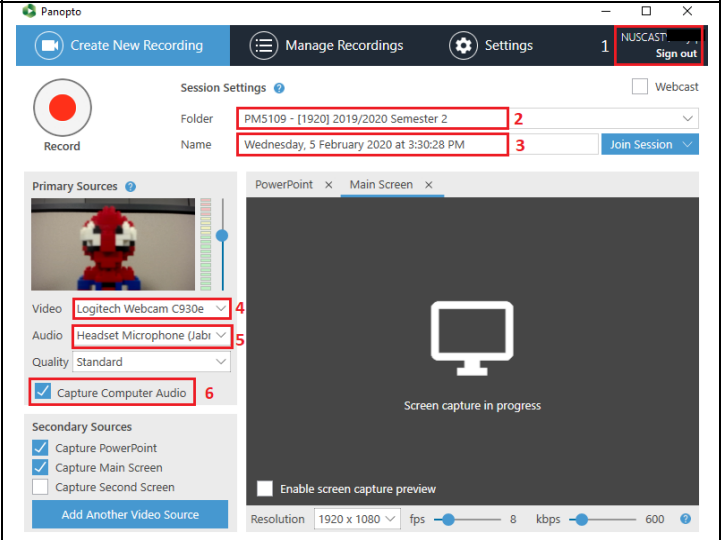
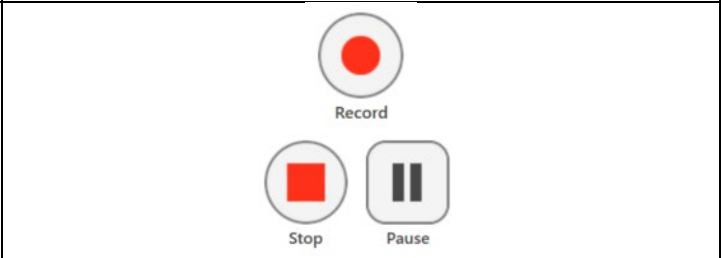
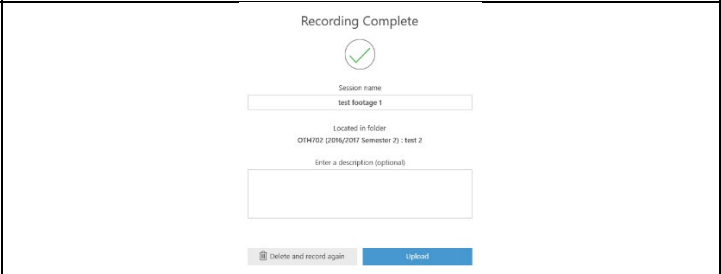


## Quick Recording guide to Panopto in Seminar Room

|   |   |  |
|---|---|--|
| 1 | Launch Panopto from Desktop   |   |
| 2 | Sign in using your <b>NUSNET</b> , ensure you are connected to <b>“nuscast.ap.panopto.com”</b>  |    |
| 3 | <p>Ensure that:</p> <ol style="list-style-type: none"> <li>1. You are sign in to your account</li> <li>2. You select the correct folder</li> <li>3. Rename the “name” accordingly</li> <li>4. Use the Video drop-down menu to turn on/off your webcam.</li> <li>5. Audio is set to the correct microphone source. If it is correct, the audio levels (green to red) should fluctuate while you are speaking.</li> <li>6. Check option for “Capture Computer Audio”</li> </ol> |   |
| 4 | <p>You may open the presentation that you wish to record.</p> <ol style="list-style-type: none"> <li>A. Click <b>Start</b> to begin recording</li> <li>B. Click <b>Pause</b> to take a break.</li> <li>C. To <b>stop</b> recording, click Stop</li> </ol>   |  |
| 5 | Click <b>Upload</b> to upload the content. To re-record, click <b>Delete and record again.</b>  |  |
| 6 | Uploaded video takes time to process. Once it is processing, you can shut down the pc.  |  |

Still having issues? Refer to this wiki for more info:

<https://wiki.nus.edu.sg/pages/viewpage.action?pageId=286657758>